

## **GUIDELINES FOR PHYSICAL POSTERS**

### **PHYSICAL POSTERS SUBMISSION FOR KOLKATA RETINA DEBATE 24, 25<sup>TH</sup> MARCH 2018 OPENS ON 1<sup>ST</sup> JANUARY 2018 AND CLOSES ON 28<sup>TH</sup> FEBRUARY 2018**

Physical Posters are one of best ways to present your work. Apart from high visibility, it allows one to one interaction and collaboration.

#### **Submission**

1. Each PRESENTING AUTHOR can submit 3 Physical Posters out of which 1 will get selected.
2. Not more than 3 co-authors are allowed in a Physical Poster.
3. Topic should be limited to VITREO-RETINAL DISEASES.
3. Title of the Poster cannot exceed 100 CHARACTERS INCLUDING SPACE
4. Synopsis cannot exceed 1000 CHARACTERS INCLUDING SPACE
5. All Physical Poster awards will be given to the presenting author only.
7. Institution affiliation and doctor's name in the title/ abstract to be avoided.

#### **Selection**

The abstracts will undergo evaluation by expert Committee. A total of 20 posters will be selected for display based on the scores secured in the evaluation. Intimation of selection with panel number will be conveyed to the presenting author by email.

#### **Awards**

There will be a First and second best poster awards. The Presenting author or a co-author will need to be present next to their poster during the judging session. The judging session time will be intimated to the presenting author by email.

#### **General Guidelines**

Use large print and shade or color block letters when possible. For legibility, a minimum font size of 28 points and a maximum of 600 words are recommended. Fully disclose all commercial relationships relevant to the subject matter.

#### **Poster Dimension and Display**

The poster dimension will be 4 feet height X 3 feet width (120 cm x 90 cm). All posters will be displayed on or before the 4PM on 24<sup>th</sup> March, Saturday and removed after 2:00 pm on 25<sup>th</sup>, Sunday. Poster is to be designed with vertical alignment in the above mentioned size and should include the poster number at the right side corner, the legend should read "Kolkata Retina Debate 2018, Poster No. XX". Paper Posters should consist of information on the following topics:

1. Title
2. Introduction
3. Material and Methods
4. Discussion
5. Conclusion
6. Reference