

Guidelines and norms for aspiring Fellows:

- A fellow is expected to be well dressed, soft spoken and maintain utmost privacy about the clinical profile of the patients. Very high expectations for performance are balanced by a supportive and friendly environment.
- The fellows are expected to have clinical analytical skills in all aspects of functional and cosmetic ophthalmic facial plastic case work ups. Pre- and post-operative patient evaluation occurs largely during office sessions at the OPD setting. Outpatient department (OPD) responsibilities involve the appropriate evaluation of various disorders, like ptosis and proptosis -history taking, clinical examination. In patient department (IPD) involves pre-operative and post-operative care.
- The Fellowship begins with an exposure to the basic oculofacial reconstructive, aesthetic, ophthalmic plastic cases and surgery. After this core experience, exposure is provided in maxillo-facial surgery, ENT/facial plastic surgery, ocular surface diseases, strabismology, neuro-imaging and neuro-ophthalmology (optional). They will be posted once a week for the community cataract center in the first six months. It is optional for the candidate to continue thereafter. Experience in radiology, pathology, and prosthetics is also provided. Elective time is designed to allow work on academic projects.

- The fellows will have the opportunity to assist and perform various surgical procedures like DCR, lid reconstructions, ptosis correction, entropion, ectropion, socket surgeries etc.
- The fellow assists the faculty surgeons in orbital, lacrimal and adnexal and oculo-facial reconstructive and cosmetic surgeries in the operating room (OR) in the beginning the fellows are supervised by their preceptors and then allowed to perform surgeries independently when they are deemed to have acquired a basic level of surgical skill. During the last six months as senior residents, the fellows have their independent patient lists in OPD and OR and work as adjunct faculties, with increased responsibilities.
- The fellows will attend all educational conferences offered by Sankara Nethralaya. There will be weekly academic meetings. The Fellow should be absolutely thorough with all the literature available in the oculoplasty department and is expected to discuss articles at Department Journal Club Meetings, apart from monthly Departmental Grand Rounds. The Fellow conducts weekly orbit/plastics class. The fellows will have to keep him/herself updated about the recent developments in the field by reading all the latest journals that are available in our library and present interesting articles in the weekly departmental meetings.
- The fellows should maintain a logbook, which will be evaluated monthly by the preceptor.
- The Fellow is actively involved in resident teaching in the out patient department (OPD), in-patient (IP) and in the OR in preparation for

academic endeavors following completion of the Fellowship. Fellows should give a number of lectures to the residents and staff. The Fellow does a significant portion of the oculoplastics teaching at the Community Ophthalmology Center. During their senior residency, they may also be required to take classes for optometry (B.Sc.) students in the Elite School of Optometry.

- In further preparation for teaching responsibilities following the Fellowship, the past Fellows have built large clinical image collections. The preceptors emphasize clinical photography in their practices.
- High surgical volume and a well-maintained database provide excellent opportunities for clinical studies. Fellows are expected to actively generate publications and chapters during the Fellowship.
- The preceptors are fully committed to the Fellow's training and strive to produce the finest fellowship experience available in Oculofacial plastic surgery. Most Fellows go on to active participation in part-time or full-time academic positions.